Open yourself to the world & aim for success





VATEL INTERNATIONAL BUSINESS SCHOOL HOTEL & TOURISM MANAGEMENT





## JOIN A PRESTIGIOUS SCHOOL



1 ST Worldwide Business School Group in Hospitality and Tourism Management



Present in 28 countries



56 nationalities









Vatel trains operational managers and senior executives in the International Hotel and Tourism Management industries.

With over 35 years of experience, our campuses located throughout the world, convey the same internationally targeted courses to 7,000 students based on the tried and tested mixture of theoretical university courses followed by professional experiences.

This concept has a proven track record: our 30,000 alumni, work in the most beautiful hotels on earth and 80% of them work in the hotel and tourism management fields. Their jobs include functions of General Manager of a hotel chain or individual hotel, Hotel Manager, Sales Manager, Marketing, Human Resources or Financial Manager, Public Relations or Special Events Manager, Auditor, Housekeeper, Front Desk Manager, and many more. As for the remaining 20%, they are recruited in other fields especially in luxury brand management, where decision-makers are impressed by their skills, know-how and competencies.

Our alumni make up a dynamic, strong and priceless network both for students looking for internships as well as for newly grads looking for their first jobs in a specific place the world. Proof: Competing against 42 schools with three finalists, Vatel Group wins the "Best Hospitality Management School" award in 17th edition of the Worldwide Hospitality Awards which brought together over 800 international hospitality professionals on November 14, 2016.

Vatel, the 1st Worldwide Business School Group in Hospitality and Tourism Management, fulfills all conditions giving you an open minded and global approach to succeed in your professional lives.

Alain Sebban Founder & President Vatel Group

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## BECOME A PART OF A WORLDWIDE NETWORK

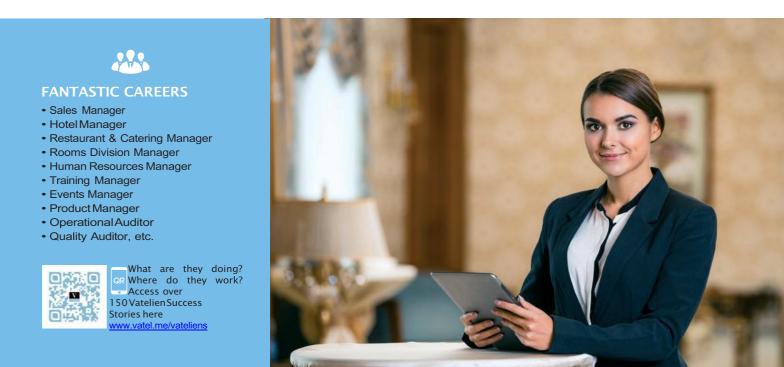
#### **INTERNATIONAL HOTEL CHAINS ARE OUR PARTNERS**

Hotel chains are extremely involved in Vatel training: they meet students during conferences, forums and workshops, as well as offering them internships, and recruiting recent graduates. Thanks to this frequent interaction, students from the very first year are in direct contact with the hospitality profession. Vatel programs are constantly evolving to meet the needs of the hospitality industry.



#### **30,000 VATELIENS ARE THERE FOR YOU**

Vatel alumni are located in Europe and around the world, working in operational and senior management positions in the finest hotels. When they graduate from Vatel, they form a priceless network that "facilitates" the job search as they prefer, whenever possible, to take Vatel interns and hire Vatel graduates to join their teams. They propose internships and job opportunities, they receive exclusive job offers from companies, and they consult the directory to keep in touch with a fellow Vatelien or look for other Vateliens in their geographic location for support. Vatel has opened this network to students in their last year of studies so that they will be able to take advantage of this network right at the beginning of their professional careers.



## CHOOSE A SCHOOL THAT HAS PROVEN SUCCESSFUL FOR OVER 35 YEARS

#### OUR TEACHING CONCEPT HAS ITS ROOTS IN REALITIES OF THE PROFESSION

Training operational managers and senior executives in the international hospitality industry, who are able to work in a competitive and cosmopolitan environment is of course based on business studies: marketing, human resources, administration and finance. But that's not all!

At Vatel we believe that a complete education requires a reality check on the professional field.

This teaching principle is of one of the reasons why a Vatel degree is so highly valued on the job market. In practical terms, this means that there is:

- Hands-on training in the application infrastructures, fully integrated into the Vatel schools. These application hotels or restaurants, catering to real customers, are concrete and operational training venues.
- First hand managerial experience i.e. senior students manage the junior students.
- Professionals recognized in their field participate in teaching.
- Progressive building of a career path for each student.

**BACHELOR YEAR 2:** While continuing to enhance theoretical knowledge with the introduction of courses such as Business Law and Tourism Economics, students are introduced to management. During their practical training, they manage 1<sup>st</sup> year students, while being managed themselves by 3<sup>rd</sup> year students. They gain self-confidence while becoming aware of the hierarchy in a business.

**BACHELOR YEAR 3:** Students, who have by now acquired legal, economic and linguistic capacities, are ready to manage teams at school. In this year, they develop their analytical capabilities, call upon the knowledge accumulated so far, devise strategies and take decisions.

#### **INTERNSHIPS CONSOLIDATE LEARNING**

From the very first year, students start their practical training in the application structures, so as to confront the realities of the hospitality profession. Internships allow them to apply their expertise and know-how, to have a true experience of working as part of a team, and to try and test the environment they will be working in, in the future. Professional immersion equals solid work experience, even before students enter the workforce. Selected and proposed by Vatel to first and second year Bachelor students, these internships take place in three to five-star hotels.

#### INITIATION TO MANAGEMENT ALWAYS INCLUDES THEORY AND PROFESSIONAL EXPERIENCE

The Vatel curriculum, a 3 year program, builds momentum for students in management.

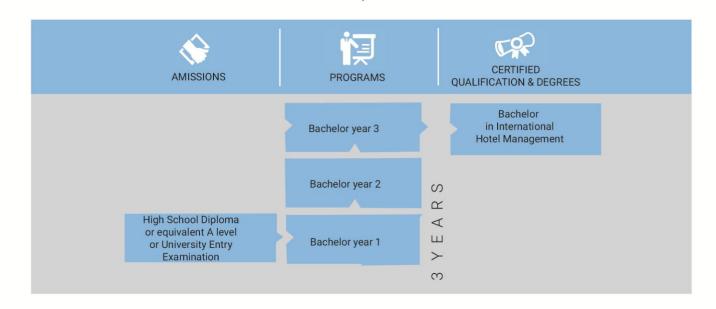
BACHELOR YEAR 1: Students are introduced to marketing, human resources, administration and professional culture, and become seasoned to catering, culinary production techniques, banquet constraints, unexpected events in receptions or seminars, while remaining at school.

ALL INTERNSHIPS ARE PAID:		
Degree	Duration	Stipend for the whole period
Bachelor Year 1	4 months	€ 200 net per month, full board
Bachelor Year 2	4/5 months	€ 200 net per month, full board
Bachelor Year3	4/6 months	€ 200 net per month, full board





### A FLEXIBLE AND OPEN CURRICULUM



## UNDERGRADUATE

## BACHELOR IN INTERNATIONAL HOTEL MANAGEMENT

• LEVEL II DEGREE REGISTERED AT RNCP BY MINISTERIAL ORDER

- LEVEL 6 DEGREE REGISTERED AT MINISTRY OF EDUCATION
- TOTAL CREDITS: 180 ECTS (EUROPEAN CREDIT TRANSFER SYSTEM)
- LENGTH OF STUDIES: 3 YEARS

#### BACHELOR YEAR 1

Semester 1 >Academic	Semester 2 >Internship
<ul> <li>Management · Marketing · Human Resources · Computer Sciences</li> <li>Company Economics · Professional culture · Self-image</li> <li>Hygiene and Safety · Nutrition · Wine vintages · Hotel visits</li> <li>Foreign language I · Foreign language II · F&amp;B Environment</li> <li>Hospitality industry environment · Professional practices</li> </ul>	<ul> <li>Operational internship in a company</li> <li>Duration : 4/5 months</li> <li>Stipend for reference only*:</li> <li>In Europe : € 200 net per month, full board</li> </ul>

#### ECTS 60

#### BACHELOR YEAR 2

#### Semester 3 >Academic

 $\cdot$  Management  $\cdot$  Marketing  $\cdot$  Human Resources  $\cdot$  Computer Sciences

- $\cdot$  Legal culture  $\cdot$  Economy of tourism  $\cdot$  Economic environment
- $\cdot$  Current events in the hospitality industry  $\cdot$  Oral Communication
- · Nutrition · Worldwide wine vintages · Foreign language I · Foreign language II · Professional practices · Bachelor year 1 internship report
- language II · Frotessional practices · bachelor year i internship rep

### ECTS 60

#### Semester 5 >Academic

#### · Introduction to cost control · Marketing · Human Resources

 Taxation · Computer Sciences · Career project · Multicultural Management · Hospitality Sales · Wine, beer and spirits · Geopolitics · Tourism and Travelling · Negotiation · Foreign language I · Foreign language II · Managerial experience · Bachelor year 2 internship report

BACHELOR YEAR 3

• Duration : 4/5 months Stipend for reference only\*:

#### Semester 6 > Optional internship

Semester 4 >Internship

- $\cdot$  Operational or administrative internship in a company,
- in Europe or in a foreign country

• Operational internship in a company, in Europe or in a foreign country

 $\cdot$  In Europe :  $\in$  200  $\,$  net per month, full board

- Duration : 5/6 months
- Stipend for reference only\*:
- $\cdot$  In Europe :  $\in$  200  $\,$  net per month, full board

#### ECTS 60

\*These internship conditions are for reference only. They are not binding and can change from one internship to another, according to the host country.

#### ADMISSION REQUIREMENTS

In Bachelor year 1: High School Diploma or Equivalent «A» level Interview

Duration of studies: 3 years.

#### **TRAINING OBJECTIVE**

Complete knowledge of management, team-building, and executive functions in an international environment. Acquiring a professional, legal, economic, and linguistic culture with the objective of having an operational management post in the company.

#### TITLE AND DEGREES AWARDED

Bachelor in International Hotel Management: Degree registered in the National Repertory of Professional Certifications on April 5, 2012 by order set forth by the French Minister of Labor, Employment and Health and published in the French Republic Official Journal on April 14, 2012.

#### PROGRAM PROCESS

Bachelor year 1: Students are introduced to marketing, human resources, administration and professional culture, and become seasoned to catering, culinary production techniques, banquet constraints, unexpected events in receptions or seminars, and conclude their School year by an internship in the country where they are studying. Bachelor year 2: While continuing to enhance theoretical knowledge, students are introduced to management. During the practical training, they manage the 1 st year students, while being managed themselves by 3<sup>rd</sup> year students. Students gain selfconfidence and do an internship in a foreign country.

**Bachelor year 3:** Students have all basic knowledge required. Students then are ready to begin team management, right in School. In this year, they develop their analytical capabilities, call upon the knowledge accumulated so far, devise strategies and take their first decisions.

#### MARCO POLO PROGRAM

Students have the possibility of doing their school year (Bachelor year 2) in another Vatel School, after the dean of their host School has gone through and validated their application.

## AT VATEL MONTENEGRO, EVERY DAY IS A UNIGUE EXPERIENCE

### VATEL MONTENEGRO COURSES ARE GIVEN IN ENGLISH



#### GENERAL CLASSROOM FACILITIES

- · Auditoriums
- · Classrooms
- · Study hall
- · Conference rooms
- Library
- · Free Wi-Fi Internet connection



### SERVICES

- Virtual Library
- Assistance in finding housing for international students
- · Internship and job Department
- · Part-time jobs (banquets or receptions)
- · SSD Student Services Dept.
- · Cultural or sporting events



#### LEISURE TIME FACILITIES

- · Swimming pool
- · Basketball court
- · Soccer court
- · Tennis court
- · Cardio-training fitness room



## STUDENT SERVICE DEPARTMENT

### Documents required for admission to VATEL Montenegro, UDG

- Transcripts of secondary school grades;
- Diploma of completed secondary school (Recognition of academic diploma);
- Copy of ID card/passport (the first page with personal information);
- Copy of obtained visa for period of study in Montenegro;
- 2 photos;
- Completed application form;
- Interview held on campus or via Skype call.

It is very important to note that all <u>Transcripts of secondary school grades and Diploma of completed</u> <u>secondary school</u> need to be translated in <u>English or Montenegrin language by Court interpreter</u>. Moreover, for admission to VATEL Montenegro, UDG, it is important for all foreign students to have <u>Recognition of academic diploma by Ministry of Education in Montenegro</u>.

### **Documents requested for recognition:**

(http://www.mpin.gov.me/rubrike/enic-centar/149537/Priznavanje-inostrane-obrazovne-isprave-za-osnovno-srednje-opste-ili-strucno-obrazovanje.html).

### For educational certificates issued in other countries

- 1. Request for recognition (VERY IMPORTANT: Application form for the recognition of foreign diploma qualification for the purpose of employment in Montenegro);
- 2. Copy of Diploma of completed secondary school original (one copy);
- 3. Three translations of Diploma of completed secondary school certified by a court interpreter;
- 4. Payment receipt to the amount of 50,00 EUR number of bank account: 832-3161080-65,
- 5. Recipient: Ministry of Education (Administrative Stamp Duty)
- 6. Purpose of payment: recognition of foreign educational certificates.

Contact phone numbers at the Ministry of Education: +382 (0)20/410-132, +382 (0)20/410-144, +382 (0)20/410-135 E-mail: bojan.lucic@mps.gov.me

# Documents needed to register temporary residence (http://www.asistent.me/boravak.html)

- A photocopy of the passport the first page (uncertified);
- Confirmation of the school or college that the person enrolled in the next school year;
- Completed applications residence;
- Health travel insurance for 30 days or certified Montenegrin health card;
- Evidence of provided accommodation (sublet contract or immovable property);
- Means of subsistence (bank statement of account in the amount of no less than 10 euros for each day of the required permit);
- Payments on account: 825-50-71 model 05, reference number: (depending on the municipality issuing the documents) - 5.00 euros;
- Payments on account: 825-50-71, model 05, reference number: (depending on the municipality issuing the documents) - 10.00 euros;
- Payment on account: 825-42-95, model 05, reference number: (depending on the municipality issuing the documents) 10.00 euros;
- Proof that the country of origin has not been sentenced to an unconditional prison sentence longer ode to 6 months for a criminal offense prosecuted ex officio or ceased legal consequences of conviction (for foreigners under the age of 16 years, proof is not required.

## CHOOSE VATEL, THE 1<sup>ST</sup> WORLDWIDE BUSINESS SCHOOL GROUP IN HOSPITALITY & TOURISM MANAGEMENT

BECAUSE OF ITS PROFESSIONEL AND PERSONALIZED TRAINING

In a global and highly competitive economy, just having a degree is no longer enough. Recent Vatel graduates are preferred over others for their human and professional qualities.

#### BECAUSE OF ITS VALUES OF RESPONSIBILITY AND SOLIDARITY

The Vatel spirit takes its roots in values shared by the teaching team and students: at Vatel, everyone has rights but also responsibilities, but all are empowered to participate in the professional success of the future Vatel graduate.

#### BECAUSE OF THE INTERNATIONAL OUTREACH OF ITS SCHOOLS

From Bangkok to Buenos Aires, without forgetting Moscow, Montreal or Vietnam, all Vatel Schools share the same willingness and mind-set: the success of all Vateliens. "International" is truly defined in the Vatel Group.

#### BECAUSE OF THE COMMITMENT OF ITS TEACHING STAFF

University professors, consultants, or professionals still working in their field, all have been carefully selected by Vatel because they are benchmarks in their specialty, and commit themselves to bridging the gap between theoretical knowledge and professional experience.

#### BECAUSE OF ITS DOWN TO EARTH MANAGEMENT APPLICATIONS

The restaurant and/or application hotel, integrated into the Vatel School, has real customers and everyday situations. This translates into ideal conditions for students to be confronted with professional problems and acquire managerial reflexes.

#### BECAUSE OF THE MARCO POLO EXCHANGE PROGRAM

Candidates, while continuing their studies in Vatel are immersed in a different culture, a different language, become more openminded towards others, and are better prepared to have an international career.

#### **BECAUSE OF ITS INTERNSHIP DEPARTMENT, LEVERAGING OFFERS**

In Vatel, doing internships is in complete compliance with training programs. Each year Schools propose an internship to students that meet their levels and objectives for the future. The end of the schooling internship is devoted to each student's individual career plan. It's reassuring to know that you can count on the Internships department.

#### BECAUSE OF ITS CANDIDATE FRIENDLY AND TRANSPARENT INFORMATION

Students, before enrolling in a Vatel School, are fully informed about demand of this field, all tuition costs, and obligations they have towards their school. Thus attending a Vatel School is an informed and deliberate decision.

#### **BECAUSE OF ITS INNOVATIONS**

In the annual International Convention, all Vatel School Directors are able to meet to discuss teaching innovations in their schools. The best of these innovations are then integrated into Vatel teaching programs.

#### BECAUSE OF ITS INVOLVEMENT WITH PROFESSIONALS

The global lodging forum, in which the top decision-makers in the hospitality industry participate, is truly a laboratory of forward looking thinking. Vatel takes part in this forum to be able to propose training corresponding to evolution in the profession.

#### **BECAUSE OF ITS APPLIED RESEARCH CENTER**

The Cirvath (Vatel International Research Center in Tourism and Hospitality) is a research center where Vatel professors anticipate and even contribute to the evolution of the global tourism and the hospitality industry. Students thus take advantage of this throughout their schooling.

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#### BECAUSE OF ITS 30,000 ALUMNI, A NETWORK YOU CAN COUNT ON

Each and every one of the 7,000 students, wherever his or her host School may be located, can count on everyone in the Vatel Group and on its 30,000 alumni who work in the most beautiful hotels on earth. This network is stronger than any other to help you find the job that matches your dreams and your ambitions.

#### BECAUSE OF THE SUSTAINED AND CONTINUOUS DEVELOPMENT OF THE GROUP

Since 35 years, Vatel has been opening new Schools. Even the most recent Schools enjoy the foundations that only a long experience can give. The older Schools benefit from innovations put in place in at each new establishment.

### VATEL AROUND THE WORLD

ABIDJAN ANDORRA ASUNCIÓN BAKOU BANGKOK BORDEAUX BRUSSELS **BUENOS AIRES** DAKAR HO CHI MINH CITY HUANGSHAN ISTANBUL KAZAN KIGALI KUALA LUMPUR LOS ANGELES LYON MADAGASCAR

MADRID MANILA MARRAKECH MAURITIUS **MEXICO CITY** MONTENEGRO MOSCOW NEW DELHI NIMES PARIS SALTA SAN DIEGO SINGAPORE SWITZERLAND **TEL AVIV** TUNIS YUNNAN



Donja Gorica bb 81000 Podgorica, Montenegro Tel : +382 (0)20 410 726 E-mail : <u>admissions@vatel.me</u> www.vatel.me





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